

Minutes of the
 GILLESPIE COUNTY AIRPORT ADVISORY BOARD
 Monday, Apr 17, 2023
 @ Airport Terminal Building

MEMBERS PRESENT:	STAFF PRESENT:	GUESTS PRESENT:
David Smith	Tony Lombardi, Manager	Ethan Crane
Keith Keller	Bobby Watson, City	Dawn Duley
Judie Mooney, EAA Rep	Keith Kramer, County	Bev Smith
Steve Allen		Gwen Fullbrook
Paul Hannemann		Kraig Turpen
Chad Ellebracht		Randall Fuchs
Tim Lehmborg		
Absent		

CALL TO ORDER

The meeting was called to order at 1:30 PM by the Chairman, Steve Allen

APPROVAL OF MINUTES

Minutes of the regular Mar 20, 2023 meeting were approved.

AIRPORT MANAGER’S REPORT

- Upcoming Events/Court Actions – The Manager reviewed the upcoming events for the airport and the recent commissioners court actions.
 - Event Update –
 - Tac Aero Fly-in – Apr 22nd
 - T-6 Formation Clinic – Apr 26th -30th
 - EAA “Young Eagles” Flight – May 13th
 - Airport Day (75th Anniversary) - May 20th
 - Cessnas 2 Oshkosh Formation Clinic – May 21st
 - Court Actions – On Mar 20th, the Commissioners approved the application to renew the airport insurance policy (including a Hangar keeping policy). On April 10th, the Commissioners approved a new T-Hangar lease (A4), set the price for tie downs during the Eclipse (\$100 nonrefundable) and approved the use of \$3,775 of HOT funds for the open house. Additionally, the Court tabled the topic of using airport funds for the Anniversary party.
- T-hangars occupancy update. The Manager stated that we are 100% full...waiting list is at 28.
- Airport Status – the Manager reviewed the current status of the airport.

	Lights (PAPIs, Beacon, Rwy Edge, Taxiway, Signs) Runway light damage
	Communication (CTAF, GCO, AWOS)

Weather Station
Facilities
Miscellaneous (Construction, Closures, etc)

- Airport Development Update:
 - Active Private Projects

#	Developer	LOI Date Rev'd	Status	Comments
1	FBO Expansion	02/02/22	IV	
2	Darren Flores (Private Hangar)	02/18/22	IV	
3	224 Bus Crt LLC (2.55 acs south of SSBT)	6/22/22	II	LOI update received and accepted 01/18/23

OPEN FLOOR

- Crosswind Aviation. Gwen Fullbrook gave the final recap of the WASP exhibit...616 people logged on to the Nimitz event from 15 states.
- TFS update – Mr. Fuchs gave a summary of the current air asset deployments in the state (Ozona, Childress and Dumas)
- Dawn Duley gave a quick update on Tac Aero Maintenance/Academy and Rhett Hawk...Both the maintenance and the academy have recently hired a new employee.

NEW BUSINESS

- TXDOT Aviation Conference. The Airport Manager and Ethan Crane gave a summary of the TXDOT conference that they attended last week. During the discussions, the airport manager referenced the TXDOT initiative (Halley’s email of 03/21/23) to track operations at airports. The tracking equipment will fall under RAMP (50/50 cost share) and cost up to \$6000 per year. The airport manager mentioned that TXDOT will use the data to determine CIP projects priorities. The board unanimously recommended support of this initiative. A RAMP amendment was attached to the Halley email and needs to be signed by the sponsor.

OLD BUSINESS.

- CIP Phase II update. The Manager mentioned the 1-year warranty was started, as of Apr 7, 2023. He also mentioned that the contractor still has a couple of punch list items remaining.
- Lease Review Recommendations/Update– The Manager said that no movement has been made on approving the draft lease amendment for the Rhett Hawk. We are still waiting on the Judge to review it.
- 2024 Eclipse OPLAN. The Manager mentioned that the website is active and asked board members to review it and provide comments. He also said he has 5 people on the reservation list.
- Airport Development Process. The Manager stated that the new procedures are posted on the website.
- The 75th Anniversary/Open house. The Manager gave a quick update on the open house. He is working with the Judge to finalize the “thank you” party.

- “On call” Engineer Services for airport development. The Manger mentioned that he received a proposal from Garver but has not had time to review it. The Manager still wants to get a couple of local firms to apply.

REPORTS

EAA Report. Judie Mooney said the EAA is working on finalizing the plan for their “Young Eagles” event on May 13th. She also mentioned that she plans to bring the new Scholarship winner to meet the AAB in the future.

David Smith reviewed the fuel sales for March and their construction project. Tim Lehmborg reviewed the sale tax reports for the City and County.


ADJOURNMENT (2:13). The board was adjourned. The next meeting is scheduled for May 17th in the airport terminal building.

Note: all minutes are available on the airport website (<http://www.gillespiecounty.org/page/airport%20-%20AAB%20Minutes>)

Attachment



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Agenda

1. Call to Order
2. Approval of Minutes
3. Airport Manager's Report
4. Open floor (Crosswind, TFS, Tac Aero, and guest)
5. New Business
5. Old Business
6. EAA report/update/comments
7. Comments-FBO, EDC, and Board Members
8. Adjourn

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AAB

- Minutes Approval – vote needed
 - Mar 20th
- Airport Manager's Report
 - Event Update (*Italicized - Unconfirmed*)
 - Tac Aero Fly-in– Apr 22nd
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AAB

- Airport Manager's Report
 - Court Review – On Mar 20th, the Commissioners approved the application to renew the airport insurance policy (including a Hangar keeping policy). On April 10th, the Commissioners approved a new T-Hangar lease (A4), set the price for tie downs during the Eclipse (\$100 nonrefundable) and approved the use of \$3,775 of HOT funds for the open house. Additionally, the Court tabled the topic of using airport funds for the Anniversary party.
 - T-Hangar Occupancy – 100% (28)
 - Airport Status:

	Lights (PAPIs, Beacon, Rwy Edge, Taxiway, Signs)
	Communication (CTAF, GCO, AWOS)
	Weather Station
	Facilities
	Miscellaneous (Construction, Closures, etc)

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AAB

- Airport Development Update:
 - Active Private Projects:

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2	FBO Expansion	02/02/22	IV	
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4	224 Bus Crt LLC (2.55 acs south of SSBT)	6/22/22	II	Update letter was approved on 01/18/23

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AAB

- Open Floor
 - Crosswind
 - Texas Forest Service
 - Rhett Hawk
 - Tac Aero Tailwheel Academy
 - Tac Aero MX
 - Guest

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AAB

- **New Business:**

- **TXDOT Conference Review**

- Movement to increase AIP \$3.3.B to \$4B
 - IBL funding
 - NPE Discussion
 - Additional Topics
 - (Supported by Jim Halley email on 03/21/23) flight/operations monitoring software

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AAB

- **Old Business:**

- Capital Improvement Projects (CIP) Phase II update.
 - Lease Review
 - 2024 Eclipse
 - Airport Development Process
 - 75th Anniversary/Open House
 - Engineer of Record (EOR) for Airport Development
 - Rules and Regulations update/comments
 - Minimum Operating Standards update/comments
 - Airport Rates and Fees document

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AAB

- EAA report/update/comments
- Comments-FBO, EDC, and Board Members

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FBO Fuel Sales

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
AvGas - Gals													
Gillespie Air Services @ Retail	8,965	8,396	12,203										29,555
Net Total AvGas Market T82	8,965	8,396	12,203										29,555
Total Market, Same Month, Prior Yr	8,665	9,307	11,910	12,850	12,694	9,721	10,286	9,858	12,083	11,521	7,054	6,549	122,509
Percent Growth (Decline)	3%	-10%	2%										
Cumulative YTD - This Year	8,965	17,351	29,555										
Last Year	8,665	17,972	29,882	42,732	55,426	65,147	75,433	85,291	97,375	108,895	115,990	122,509	
Percent Growth (Decline)	3%	-3%	-1%										
% Total by Month	29.6%	30.9%	29.5%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Jet A - Gals													
Gillespie Air Services @ Retail	22,374	18,768	29,122										70,265
Net Total Jet A Market T82	22,374	18,768	29,122										70,265
Total Market, Same Month, Prior Yr	27,790	26,870	46,538	38,290	40,675	49,716	49,764	27,866	30,155	29,086	29,985	18,180	414,915
Percent Growth (Decline)	-19%	-30%	-37%										
Cumulative YTD - This Year	22,374	41,143	70,265										
Last Year	28,532	47,963	79,181	110,466	137,016	182,710	214,057	242,949	278,220	322,244	365,559	403,868	
Percent Growth (Decline)	-22%	-14%	-11%										
% Total by Month	71.4%	69.1%	70.5%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Total Fuels													
Total Fuels Market T82 - Gals	31,340	27,154	41,325										99,820
Total Market, Same Month, Prior Yr	36,455	36,177	68,448	51,140	53,369	59,437	60,051	37,724	42,238	40,607	37,049	24,729	537,424
Percent Growth (Decline)	-14%	-25%	-29%										
Cumulative YTD - This Year	31,340	58,494	99,820										
Last Year	36,455	72,632	131,080	182,220	235,589	295,026	355,076	392,801	435,039	475,848	512,695	537,424	
Percent Growth (Decline)	-14%	-19%	-24%										
Market Change by Quarter													
Market by Quarter			1st			2nd			3rd			4th	YTD Totals
Percent change 2021 to 2022			34%			163,946			140,013			102,385	537,424
Year 2023 Total Fuels by Quarter			99,820										
Year 2022 Total Fuels by Quarter			131,080										

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